

# Save today on improvements for tomorrow.



## Missouri Rebate Application for Commercial and Industrial Gas-fired Boiler Tune-up





## Save today, tomorrow and for years to come.

Whether you're improving existing equipment or investing in an energy efficient remodel, our rebates will help offset your upfront costs, while our natural gas equipment will save you money for years to come.

### Apply for your rebate today.

Simply review the checklist below, then sign and submit the application.

Here's what you'll need to get started:

- Spire account number for the project facility
- Customer and contractor contact information
- Proof(s) of purchase
- Additional equipment documentation (if required)

### Review the application checklist.

- ☐ Read the Terms and Conditions (last page) to determine if you are eligible for a rebate.
- ☐ Verify the equipment you install meets the specific equipment guidelines. All products require proof of purchase and may require additional documentation depending on the equipment installed. See proof of purchase requirements.
- ☐ Purchase and install qualifying equipment during the current program year. *A program year runs from October 1st through September 30th.*
- ☐ Complete Steps 1–6 of the application.
- ☐ Sign and date the application.
- ☐ Mail, fax or email your completed application, proof(s) of purchase and additional documentation before Oct. 31, 2020 to:

Spire C&I Rebate Program  
P.O. Box 311  
Hockessin, DE 19707  
Fax: 302-504-3080  
Email: [Spire@AppliedEnergyGroup.com](mailto:Spire@AppliedEnergyGroup.com)

### Read the proof of purchase requirements.

Retail/contractor dated receipt or invoice must reflect the product(s) listed on the application and include:

- Retailer/contractor name, address and phone number
- Product(s) listing, including:
  - Quantity
  - Manufacturer
  - Model number
  - Purchase price for each product
  - Installation costs (if applicable)
  - Product installation date (if installed by contractor)

Your rebate check will be mailed approximately four to six weeks after we receive a completed, eligible application including all required documentation.

**We're here to help. If you have questions, feel free to contact our rebate coordinator at 302-504-3076 or [Spire@AppliedEnergyGroup.com](mailto:Spire@AppliedEnergyGroup.com).**

**For more information on rebates for your business, visit [SpireEnergy.com/commercial-rebates](https://SpireEnergy.com/commercial-rebates).**



# Commercial and Industrial Gas-fired Boiler Tune-up Rebate Application



Please complete all the steps below.

## Step 1: Customer information

Spire account number:

Account holder/company name *(as it appears on your Spire bill)*

Installation address

County

City State ZIP

Contact person

Title

Telephone number

Email *(will be used for rebate notification)*

☐ Please send me periodic rebate program alerts and updates.

Mailing address *(if different from installation address):*

Street address

City State ZIP

## Step 2: Contractor/dealer information

Company name

Contact name

Company street address

City State ZIP

Telephone number

Email *(will be used for rebate notification)*

☐ Please send me periodic rebate program alerts and updates.

## Step 3: Facility information

☐ New construction ☐ Existing facility

Building type:

<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Office	<input type="checkbox"/> Multi-family
<input type="checkbox"/> Retail	<input type="checkbox"/> Government	<input type="checkbox"/> Education
<input type="checkbox"/> Religious	<input type="checkbox"/> Restaurant	<input type="checkbox"/> Healthcare
<input type="checkbox"/> Hotel/motel	<input type="checkbox"/> Grocery	<input type="checkbox"/> Warehouse
<input type="checkbox"/> Other _____		

Square footage: \_\_\_\_\_

Own or rent: ☐ Owner occupied ☐ Tenant  
☐ Property management/landlord

Type of installation: ☐ New ☐ Replacement

How did you hear about the Spire Rebate Program?  
*(Check all that apply)*

<input type="checkbox"/> Contractor/dealer	<input type="checkbox"/> Internet/web
<input type="checkbox"/> Bill insert	<input type="checkbox"/> Newsletter
<input type="checkbox"/> Word of mouth	<input type="checkbox"/> Seminar/meeting
<input type="checkbox"/> Email	<input type="checkbox"/> Other _____

## Step 4: Payment information

Send rebate check to:

☐ Installation address ☐ Mailing address ☐ Third party

All rebate checks will be made payable to account holder unless authorization is completed below.

I am authorizing this payment of my rebate to the third party ("Payee") named below and I understand that I will not be receiving the rebate check from Spire. I also understand that my release of the payment to the third party does not exempt me from the rebate requirements outlined in this application.

Authorized by Spire account holder

Signature Date

Make rebate check payable to:

Payee: company/individual name

Mail rebate check to:

Street address

City State ZIP

## Step 5: Equipment information

Please complete equipment information and tune-up checklist for each boiler for which you seek a rebate. Equipment and tune-up checklist information **MUST** be completed and submitted as part of the application to be eligible for a rebate. Rebates for gas-fired boiler tune-ups are available to customers once every two years. Flue gas combustion data or copies of combustion tapes must be included as part of your application.

Boiler tune-up	Minimum efficiency/requirement	Rebate*
Gas-fired boiler tune-up	• Available every two years • Tune-up checklist must be completed and submitted	50% of installed cost up to \$500 per boiler
Gas-fired boiler tune-up (Non-profit customers)*	• Flue-gas information or copies of tapes must be submitted	75% of installed cost up to \$750 per boiler

\*See Terms and Conditions for non-profit eligibility

Make a separate entry for each measure installed. If more space is needed, please photo copy this form and submit additional information with the application.

Boiler manufacturer	Boiler model number	Boiler input (btu/hr)	Boiler type	Date of tune-up	Annual hours of operation	Non-profit
Boiler 1			<input type="checkbox"/> HW <input type="checkbox"/> LPS <input type="checkbox"/> HPS			<input type="checkbox"/> Yes <input type="checkbox"/> No
Boiler 2			<input type="checkbox"/> HW <input type="checkbox"/> LPS <input type="checkbox"/> HPS			<input type="checkbox"/> Yes <input type="checkbox"/> No
Boiler 3			<input type="checkbox"/> HW <input type="checkbox"/> LPS <input type="checkbox"/> HPS			<input type="checkbox"/> Yes <input type="checkbox"/> No

HW = Hot water, LPS = Low Pressure Steam ( ≤15 PSIG), HPS = High Pressure Steam ( >15 PSIG)

Boiler tune-up checklist including combustion results/tapes must be completed to be eligible for a rebate.

### Gas-fired boiler tune-up checklist (submit one checklist per boiler)

#### Tune-up contact information:

Boiler # (from above) \_\_\_\_\_

Facility company name \_\_\_\_\_

Contractor company name \_\_\_\_\_

Technician name (performing tune-up) \_\_\_\_\_

Technician telephone number \_\_\_\_\_

Technician email \_\_\_\_\_

#### Complete and initial the following:

- ☐ Measure pre/post combustion efficiency using electronic flue gas analyzer
- ☐ Check safety controls
- ☐ Adjust combustion air flow and air intake to reduce excessive stack temperatures
- ☐ Check adequacy of combustion air intake
- ☐ Adjust burner and gas input and draft controls
- ☐ Check for proper venting
- ☐ Clean burners, combustion chamber and heat exchanger surfaces
- ☐ Check draft control dampers
- ☐ Complete visual inspection of system installation
- ☐ Check and inspect burner nozzles

#### Please provide the following combustion data:

- ☐ Copies of combustion analyzer tapes, or
- ☐ Results from combustion analyzer test tapes (Complete below)

	Pre tune-up	Post tune-up
Combustion efficiency %		
Stack temperature (F)		
Oxygen level %		
Carbon dioxide %		
Carbon monoxide (PPM)		



## Step 6: Customer agreement and signature

### Terms and Conditions

This program offers financial incentives for the purchase and installation of eligible high-efficiency natural gas equipment and services within the state of Missouri. Applications will be processed on a first-come, first-served basis. The program will end when the budget is depleted. Funds are limited. To qualify for rebates, an applicant must meet the following eligibility requirements:

- Applicant must be a current Spire commercial or industrial customer.
- Effective May 1, 2015, customers may receive standard and/or custom program rebates up to \$100,000 per program year.
- To be eligible for a non-profit rebate, a customer must be defined as a government agency, public school district or other entity that demonstrates qualifications as a 501(c) (3) charity or benevolent corporation as defined by RSMo 352.010.
- Customer information must be completely filled out on application. Submittal of an application does not guarantee rebate eligibility.
- Standard applications do not require pre-approval, but in all cases invoices, receipts or other proof-of-payment must be submitted immediately upon the completion of a project. Rebate payments will not be issued until receipt of final proof-of-payment. A program year begins October 1 and ends September 30 each year. All applications and invoices for projects completed during the previous program year must be received no later than October 31.
- This application is subject to program rules and to regulatory rules and orders. Spire reserves the right to change any portion of this program or to end this program without notice.
- All purchased and installed equipment must be new. Refurbished or homemade systems are not eligible. Where applicable, energy-efficiency ratings must comply with those listed in the Air-Conditioning, Heating and Refrigeration Institute (AHRI) Directory.

### Tax information

Rebates may be subject to federal and/or state income tax reporting. Applicant is responsible for contacting a qualified tax advisor to determine tax liability. Spire is not responsible for any tax consequences of the rebate program.

### Disclaimer

Spire does not guarantee that installation of equipment qualifying for rebates will result in reduced energy usage or demand, or in cost savings. The customer will indemnify and hold harmless Spire and its officers, directors, shareholders, agents, employees and representatives from all claims, liabilities, fines, interest, costs, expenses and damages incurred by the customer, and for any damage, injury, death, loss or destruction of any kind to persons or property, arising out of or related to this program or in any way associated with the equipment and services that are the subject of this program.

The undersigned does hereby certify that: The undersigned, and not Spire, is solely responsible for the accuracy of the information contained in this application and acknowledges that nothing contained in this application shall impose any liability on Spire for the work performed for this program by the vendor. All rules and Terms and Conditions of this Spire program have been followed.

Spire customer signature: \_\_\_\_\_ Date: \_\_\_\_\_

